

Island Presbyterian Church  
Pastor  
Job Description

The position of pastor shall be part-time position with number of hours worked to be determined based on salary and availability. Responsibilities shall include but not be limited, to the following:

WORSHIP

1. Provide biblically based preaching and teaching that will foster the spiritual growth of members and new believers according to the Book of Order.
2. Plan and coordinate weekly services and periodic sacraments and other services in collaboration with the Worship Committee: A sanctuary service every Sunday morning. During the summer from Memorial Day to Labor Day, a beach service. Special services: Easter sunrise, Maundy Thursday, Christmas Eve, Ash Wednesday, funerals, memorials and weddings.
3. Emphasize to the congregation the importance of approaching God with joy. Help implement worship services that will reach the community outside the congregation.

CONGREGATIONAL LIFE

1. Through its leaders and members, help develop long range goals.
2. Emphasize to all the importance of becoming more Christ-like in prayer and deeds.
3. If appointed to moderate Session meetings by the Stated Moderator or Mission Presbytery and with the help of respective elders, run congregational and Session meetings effectively while embodying a spirit of grace and thanksgiving.
4. The Pastor if appointed by the stated moderator or Mission Presbytery shall act as moderator of the Session and possess the authority necessary for preserving order and for conducting efficiently the business of the governing body based on the Constitution of the PCUSA. He/she shall convene and adjourn the governing body in accordance with its own action.

HEAD OF STAFF

1. Promote co-operation and teamwork within the entire staff
2. Support and promote committee and Session decisions
3. As Head of Staff and Pastor, the Pastor may serve as an ex-officio member of all official church committees and has the right to attend and be made aware of such meetings. As a part time position the pastor is required to participate in the Worship Committee, all other participation is optional.

PASTORAL CARE

1. Give priority to visitation and pastoral care

## OUTREACH

1. Encourage the congregation to share the Gospel with others.

## RELATIONSHIP

1. The Pastor shall be involved and work under the supervision of the Session and Mission Presbytery.
2. Participate in Mission Presbytery by; attending Presbytery meetings, participate in Presbytery Committees and the Corpus Christi Cluster.

## EVALUATION

A performance review will be conducted at least annually around the original hire date by a committee composed of:

1. Worship Committee Chairperson
2. Personnel and Administration Chairperson
3. Elected Session Elder
4. Evaluation feed back forms completed by all Session Elders.